

THE UNIVERSITY OF TEXAS AT EL PASO  
 COLLEGE OF HEALTH SCIENCES  
 ANNUAL PERFORMANCE EVALUATION  
 TENURED & TENURE-TRACK FACULTY

***Period of January 1, 2008 through December 31, 2008 ONLY.***

Name:                      Rank:                      Department:

Date of initial appointment at UT El Paso:

**Note: modifications to the percent of total workload in each area must be approved in advance by the chair and dean.**

**I. INSTRUCTION (40% of total workload)**

Full-time load is defined as 18 TLCs for the 2 long terms. Describe any release time (amount, source, term) you have been granted.

1. List courses taught by semester: (Please fill *all* cells)

Spring total TLCs

Course #	Course Title	Credit hours	TLC's*	Number students	Rating of instructor #11	Rating of course #16

Summer total TLCs

Course #	Course Title	Credit hours	TLC's*	Number students	Rating of instructor #11	Rating of course #16

Fall total TLCs

Course #	Course Title	Credit hours	TLC's*	Number students	Rating of instructor #11	Rating of course #16

\* if you team teach the course, indicate by dividing the total TLCs by the number of instructors  
 a. course revision and/or new course design

Adopted August 2008

- b. course coordination (how many of the classes did you personally teach?)

2. Guest lecturer for other classes (include dates)
3. Membership on graduate faculty
  - a. served as committee chairperson or committee member for thesis or comprehensive committee in department (List by student name/semester)
  - b. served on thesis or comprehensive committee for students outside your department or program (List by student name/semester)
4. Demonstrated creativity in teaching; e.g. teaching awards, established new clinical site, developed new teaching-learning activity, media production such as videos, software, etc. (Please list)
5. Academic advisement (undergraduate, graduate, advising center, etc.)
6. Mentoring new faculty and/or part-time faculty on teaching. Explain. Participation in Partners in Teaching.
7. Other evidence of your direct contribution to the instructional program (curriculum development, academic program development, accreditation or program review activities).
8. Other narrative comments you wish to make (e.g., if you set instructional goals with your chair before the beginning of 2008, describe your progress toward those goals in 2008).

## II. SCHOLARSHIP (40% of total workload)

1. Publication activities
  - a. articles published in refereed journals (Complete references; APA or other manuscript style)
  - b. abstracts published in refereed journals
  - c. articles accepted by refereed journals (Complete reference; in press)
  - d. articles submitted for publication in refereed journals (Name of article, author(s), journal to which it was submitted)
  - e. articles published in refereed conference proceedings (Complete reference)
  - f. books, chapters published (Complete references)
  - g. books, chapters accepted for publication (Complete reference; in press)
  - h. books, chapters submitted for publication (Name of Books/Chapters, author(s), publishing company to which it was submitted)
  - i. monographs published (Complete reference)
  - j. monographs accepted for publication (Complete reference; in press)
  - k. monographs submitted for publication (Title, author(s), publishing company or journal to which it was submitted)
  - l. book reviews, abstracts, articles published in non-refereed journals (Complete reference)
  - m. book reviews, abstracts, articles accepted by non-refereed journals (Complete reference; in press)
  - n. book reviews, abstracts, articles submitted to non-refereed journals (Title, author(s), publication to which it was submitted)
2. Scholarly papers presented at local, state, regional, national, and/or international professional meetings (Indicate if your presentation was a poster or podium presentation; give meeting title, author(s), date and location of meeting)
3. Grant writing activities (Indicate Agency)
  - a. research grants submitted/approved
  - b. training grants submitted/approved
  - c. other type of grants submitted/approved
4. Other narrative comments you wish to make (e.g., if you set goals related to scholarly endeavors with your chair before the beginning of 2008, describe your progress toward those goals in 2008). This section can also include pilot studies, non-funded research activities, mentoring new faculty on scholarship, administering grants, interdisciplinary research, community-based participatory research and institutional research for department/college.

**III. UNIVERSITY & COMMUNITY SERVICE (20% of total workload)**

1. University & Community Activities
  - a. committee activities for the department, college, university (list by type, date)
  - b. student and/or faculty recruitment (list by type/date)
  - c. mentoring colleagues (list colleague and how mentored)
  - d. lecturer to service and professional organizations title, organization, date)
2. Professional organization activities
3. Community organization activities
4. Honors and/or awards
5. Consultation activities; e.g., assisting in research activities, expert witness, clinical agency consultation.
6. Attendance at professional development activities; e.g., conferences, seminars, CE activities, scholarly meetings (list by name of conference, place, date)
7. Program review for state/national accreditation bodies.
8. Review of journal article(s) – include number of articles reviewed during evaluation period
9. Fund-raising activities.
10. Supervision of student organization.
11. Conference organization and/or hosting.
12. Other narrative comments you wish to make (e.g., if you set service-related goals with your chair before the beginning of 2008, describe your progress toward those goals in 2008).

**IV. ADMINISTRATION (00% of total workload) *Note: modifications to the percent of total workload in each area must be approved in advance by the chair and dean.***

1. List and describe administrative responsibilities
2. Provide evidence for successful completion of administrative duties
3. Other narrative comments you wish to make (e.g., if you set administration-related goals with your chair or dean prior to the calendar year, describe your progress toward those goals in that year).

**Evaluation by the Faculty Evaluation Committee for 2008**

Name of Tenured or Tenure-Track Faculty Member: \_\_\_\_\_

Ratings in each area may indicate outstanding (5), excellent (4), good (3), satisfactory (2), or unsatisfactory (1) performance.

<b>Area</b>	<b>Rating (1-5)</b>	<b>% of workload</b>	<b>Multiply rating x % of workload</b>
Instruction		.40	
Scholarship		.40	
Service		.20	
Administration		.00	
			Total from column:
		Final Rating	-----

Comments and feedback from the committee:

Strengths:

Areas for Improvement:

\_\_\_\_\_  
Chair, Faculty Evaluation Committee

\_\_\_\_\_  
Date

**Evaluation by the Chair for 2008**

Name of Tenured or Tenure-Track Faculty Member: \_\_\_\_\_

Ratings in each area may indicate outstanding (5), excellent (4), good (3), satisfactory (2), or unsatisfactory (1) performance.

<b>Area</b>	<b>Rating (1-5)</b>	<b>% of workload</b>	<b>Multiply rating x % of workload</b>
Instruction		.40	
Scholarship		.40	
Service		.20	
Administration		.00	
		Final Rating	Total from column: -----

Comments and feedback from the chair:

Strengths:

Areas for Improvement:

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Department Chair's Signature

Date

**Evaluation by the Dean for 2008**

Name of Tenured or Tenure-Track Faculty Member: \_\_\_\_\_

Ratings in each area may indicate outstanding (5), excellent (4), good (3), satisfactory (2), or unsatisfactory (1) performance.

<b>Area</b>	<b>Rating (1-5)</b>	<b>% of workload</b>	<b>Multiply rating x % of workload</b>
Instruction		.40	
Scholarship		.40	
Service		.20	
Administration		.00	
		Final Rating	Total from column: -----

Comments and feedback from the Dean:

Strengths:

Areas for Improvement:

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Dean's Signature

Date